Dayanand Institutions, Solapur

Maharshi Dayanand Saraswati Chowk, Raviwar Peth, Solapur – 413002.

Tel. 0217-2323193 www.dayanandsolapur.org

APPLICATION FOR THE POST OF PRINCIPAL

N.B.: *Fill in the application by typing directly into the Word format or handwritten. Take a printout, paste your photograph, attach the necessary documents, and submit it to the office.*
** ARS certificate from the PAH Solapur University, Solapur should be attached.*

Please paste recent coloured photograph

To,
The Local Secretary,
Dayanand Institutions,
Solapur.

Name of the Post applied for	:-	**PRINCIPAL**
College Name applied for	:-	

Application Fee *(Non-Refundable)*			
Date	Transaction ID / UTR No.	Amount (Rs.)	Name of Bank
		500/-	

(Please read the Notes, Instructions, Terms and Conditions given in the advertisement before filling the form)

1. Personal Details *(In Capital Letters)*			
Full Name *(Surname First)*			
Name in Devnagari (Marathi)			
Mother's Name			
Father's / Husband's Name			
Date of Birth *(dd/mm/yyyy)*		Age (In Years)	
Gender *(Male / Female / Transgender)*		Marital Status	
Domicile State		Religion	
Nationality			
Category With Caste *(SC/ST/VJ-A/NT-B/C/D/OBC/EWS/OPEN)*			
	Attested copy of caste validity certificate enclosed : ☐ Yes ☐ No ☐ Not applicable		
	Attested copy of Non-creamy layer certificate enclosed* : ☐ Yes ☐ No ☐ Not applicable (*) Non-creamy layer certificate is not required for SC/ST candidates.		
Do you have any Physical Challenge ?: ☐ Yes ☐ No ☐ Not applicable (If yes, attach the certificate)			

2. Address and Communication Details ***(should not be change during the selection process)***			
Postal Correspondence Address	_____ _____Pin Code : _____		
Permanent Address	_____ _____Pin Code : _____		
E-mail ID			
Mobile No.		Alternate Mobile / Phone No.	

3. Present Employment Details	
Present Post / Designation	
Present Institute Name	
Name & Address of Present organisation	
Date of Appointment on Present Post	
Present Pay Matrix Level & Basic Pay, Gradepay if any	

4. Educational Qualifications ***(Matriculation onward; self-signed copies of all certificates / mark sheets)***

Name of Exam / Degree	**Name of Board / University**	**Year of Passing**	**% of Marks obtained**	**Class / Division / CGPA**	**Subjects (specialization)**
S.S.C.					
H.S.C. (10+2)					
Graduation					
Post-Graduation					
M.Phil.					
Ph.D.					
NET / SET					
Any other					

- *Add rows if essential*

[P.T.O.]

5. Research / Fellowship / Research Training Program:

Sr. No.	Research	Title of Work / Thesis	University / Institute	Year
1	JRF / SRF/ PDF etc.			
2	M.Phil.			
3	Ph.D.			
4	Any other			

6. Orientation / Refresher/ FDP / Courses etc. Completed:

Sr. No.	Course	Duration	University / Institute	Grade / Parentage

7. Teaching Experience as an Approved Full-Time Teacher *(UG & PG)*

Sr. No.	Designation	College / University / Institution	Duration		Total Experience (Y-M-D)
			From	To	

Teaching experience : U.G. _____ yrs P.G. _____ yrs Research _____ yrs | As an Associate Professor / Professor _____ yrs

[Attach self-signed copies of Appointment Orders, University Approval and experience certificate. Enclose an additional sheet in the same format, if required]

8. Administrative Experience *(Principal, Vice-Principal, HOD, Dean, statutory body member, etc.)*

Sr. No.	Designation	College / University / Institution	Duration		Total (Y-M-D)
			From	To	

[P.T.O.]

9. Experience in Research / Industry / Institutions of Higher Education / Professional / Post-doctoral ex. fellowship etc.					
Sr. No.	Designation	College / University / Institution	Duration		Total (Y-M-D)
			From	To	

10. Conferences / Seminars / Workshops (attended or organized)				
Sr.No.	Level (I, N, S, U, R, L)	Year	Theme	Details

** I – International, N-National, S-State Level, U-University level, R-Regional level, L-Local level*

11. Research publications / patents / copyrights					
Sr.No.	Name of the Authors	Title	Name of the Journal	Year of the Publication	Impact factor

** attach separate sheet if necessary.*

12. Research presentations				
Sr.No.	Title	Conference / Workshop / Seminar	Level (I, N, S, U, R, L)	Year

** attach separate sheet if necessary.*

13. Research guidance (M.Phil. / Ph.D.)			
Sr.No.	Name of the research scholar	Degree awarding organisation	Year

** attach separate sheet if necessary.*

[P.T.O.]

14. Research projects : completed / ongoing				
Sr.No.	**Title of the project**	**Funding Agency**	**Amount Sanctioned**	**Duration**

** attach seperate sheet if necessary.*

15. Academic Research Score (ARS) / Academic Performance Indicator (API) : _____

 # Attach the certificate issued by the University.

16. Contribution to Institutional Development and Quality Enhancement		
Sr. No.	**Particulars**	**Details**
1	NAAC / NBA / NIRF / IQAC work (accreditation and quality assurance)	
2	Funds / grants mobilized; MoUs, industry and institutional linkages; new programmes introduced	
3	Any other significant contribution to institutional leadership and administration	

17. Membership of Professional Bodies			
Sr.No.	**Year**	**Designation**	**Name of the Professional Body**

18. Awards / Prizes (State / National / International only)			
Sr.No.	**Name of the Award**	**Awarding authority**	**Year**

19. Particulars of Other Activities *(except teaching & research)*	
a) Extension work :	
b) Co-curricular and extra-curricular activities :	
c) Responsibility shouldered (Hostel-wardenship, Competitive examination cell, Placement Officer, Sports, NSS, NCC, Cultural, other) :	

(Use a separate sheet if necessary)

20. Statement of Objectives
a. Why do you wish to join Dayanand Institutions, Solapur?
b. In your opinion, how do you meet the job requirements as advertised?
c. Your vision and action plan for the academic, research, administrative and overall development of the institution / college, if selected as Principal.

21. Two Referees with details Name & address	
Referee 1	**Referee 2**
Name: Organisation:	Name: Organisation:
E-mail ID :-	E-mail ID :-
Mobile No. :-	Mobile No. :-

Total No. of Enclosures Attached:- _____ *(attach the list of enclosures with page numbers)*

Date : (Signature of the Applicant)

Place : Name : _____

Note: *Applicants must submit the duly filled application form along with all necessary supporting documents in hard copy to the office. Additionally, a soft copy of the duly filled application form along with scanned copies of all supporting documents must be emailed to* ***dayasolapur@gmail.com****.*

[P.T.O.]

DECLARATION

I hereby declare that, I (Name in full)_____have read carefully and understood the instructions and particulars supplied to me, and that all entries in this form as well as the attached sheets are true to the best of my knowledge and belief. I will be fully responsible if any, information is found to be incorrect during the process of selection or even later on.

Date : (Signature of Applicant)

Place : Name : _____

DECLARATION

Form 'A'

(See Rule - 04)

Dr. / Prof. / Shri. / Smt. _____ aged _____ years, resident at _____ do hereby declare as follows:

1. That I have filled my application for the post of Principal, [College Name] _____

2. I have _____ (Number) living children as on today, out of which the number of children born after 28th March 2005 is _____ (Mention dates of birth, if any).

3. I am aware that if the total number of living children are more than two due to the children born after 28th March 2005, I am liable to be disqualified for the same post.

Date : (Signature of Applicant)

Place : Name : _____

NO OBJECTION CERTIFICATE

(To be submitted by candidates in service)

Certified that Shri / Smt. _____ is working as _____ in the subject _____, w.e.f. _____ in the pay scale / pay band of Rs. _____ with Academic Grade Pay of Rs. _____ (Pay in Pay Band + A.G.P. / G.P.). This office has no objection if he / she is selected for the post of Principal in [college name] will be relieved within the stipulated period.

It is further certified that the candidate has no pending inquiries / disciplinary action.

Place : Seal

Date :

Signature & Designation of the employer

List of Enclosures

Enclosure No.	Description of Document	Page Nos. (From - To)

[P.T.O.]

Table 2- Academic/Research Score

PUNYASHLOK AHILYADEVI HOLKAR SOLAPUR UNIVERSITY, SOLAPUR

Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and

Govt. of Maharashtra Resolution 8th March, 2019

Proforma For Principal (AL 13A/14) / College Professor (AL 13A-14) / University Associate Professor (AL 12 -13A) / University Professor (AL 13A-14) for calculating Academic/ Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter etc,.)

Table – 2(1)- Research papers in Peer reviewed or UGC listed journals

Sr. No.	Name of the Author(s) (as appeared in the research article/ paper)	Title of the paper	Name of the Journal, issue(volume), Year (month, if the information is available), page numbers	Details of Publisher with Name, postal address & Internet home page	Sr. No. in the UGC List of Journals (if any), Peer Reviewed* and/or Impact factor (if any, as per Thomson Reuters)	Score of the Paper (8 + 5) / (8 + IF Score)/ (10 + 5) / (10 + IF Score) = X	Self-Appraisal Score, i.e., Contribution the teacher (70 % or 30% of X)	Verified Score (not to be entered by the teacher)
1								
2								
...								
	Total Score of Table 2(1)							

As per UGC Rules.

Note –

i.) Faculty of Sciences/ Engineering / Agriculture / Medical /Veterinary Sciences **= 08 per paper**

ii.) Faculty of Languages / Humanities / Arts /Social Sciences / Library / Education / Physical Education / Commerce / Management & other related disciplines = **10 per paper**

Table – 2(2)- Publications (Other than research papers)

A. Books/Chapter(s) in Book

Sr. No.	Book Title with ISSN/ISBN, Year	Role of the Teacher (Author of Book/Author of Chapter in Book/Editor)	Details of the Publisher with address	International/ National	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1						
2						
…						
Total of 2(2)(A)						

Note - International publisher =12, National Publisher =10, Chapter in Edited Book = 05, Editor of Book by International Publisher = 10, Editor of Book by National Publisher = 08

B. Translation works in Indian and Foreign Languages by qualified faculties

Sr. No.	Book Title with ISSN/ISBN, Year	Role of the Teacher (Author of Book/Author of Chapter or research paper)	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1				
2				
…				
		Total of 2(2)(B)		
			Total Score of Table 2(2)	

Note-Chapter or Research paper = 03, Book = 08

Table – 2(3)- Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula

a. Innovative Pedagogy **b.** Design of new curricula and courses **c.** MOOCs **d.** E-content

Sr. No.	**a/b/c/d**	Details	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1				
2				
…				
		Total of Table - 2(3)		

Note:

(a) Development of Innovative pedagogy = 05
(b) Design of new curricula and courses = 02 per curricula/course
(c) MOOCs:
Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit) =20, MOOCs (developed in 4 quadrant) per module/lecture =05,
Content writer/subject matter expert for each module of MOOCs (at least one quadrant) =02,
Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit) =08
(d) E-Content:
Development of e-Content in 4 quadrants for a complete course/e-book =12,
e-Content (developed in 4 quadrants) per module = 05,
Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant) =02,
Editor of e-content for complete course/ paper /e-book =10

Table – 2(4) - Research Guidance/Projects/Consultancy

2(4)(a) Research Guidance

Sr. No.	Name of the Candidate	Month and Year of 1. Degree Awarded/Thesis Submitted 2.Dissertation	Supervisor/Co-supervisor if, if more than one supervisor	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
…					
			Total of 2(4)(a)		

Note: Ph.D. =10 per degree awarded and 05 per thesis submitted, M.Phil./P. G dissertation =02 per degree awarded

2(4)(b) Research projects completed

Sr. No.	Title of the Project and duration	Funding Agency and Amount sanctioned	Principal Investigator/Co-Investigator	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
…					
			Total of 2(4)(b)		

Note: Research Projects Completed: More than 10 lakhs = 10, Less than 10 lakhs =05

2(4)(c) Research projects ongoing

Sr. No.	Title of the Project and duration	Funding Agency and Amount sanctioned	Principal Investigator/Co-Investigator	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
…					
			Total of 2(4)(c)		

Note: Research Projects Ongoing: More than 10 lakhs =05, Less than 10 lakhs =02

2(4)(d) Consultancy

Sr. No.	Title of the Project/Consultancy and duration	Funding Agency and Amount of the project	Amount mobilized	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
…					
			Total of 2(4)(d)		
				Total of Table 2(4)	

Note: Consultancy = 03

Table – 2(5) - Patent/Policy Document/Awards/Fellowship

a. Patent
b. Policy document
c. Awards / Fellowship

Sr.No.	**a/b/c**	Details (Title/Year/Agency or organization)	International /National	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
…					
			Total of Table 2(5)		

Note:
(a) **Patents**: International =10, National = 07
(b) ***Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)**: International =10, National = 07, State = 04
(c) **Awards/ Fellowship**: International = 07, National =05.

[P.T.O.]

Table – 2(6) - Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings

Sr. No.	Invited Talk/ Resource Person/ Session Chair/ Title of the paper	Title of Conference /Seminar and Organizer	Level- International (Abroad/within country) /National / State / University	Self-appraisal Score	Verified Score (not to be entered by the teacher)
1					
2					
…					
			Total of 2(6)		

Note: International (Abroad) =07, International (within country) =05, National = 03, State/University =02

Total of Table 2 (1+2+3+4+5+6)	

Additional Note -

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

i) Paper in refereed journals without impact factor - 5 Points
ii) Paper with impact factor less than 1 - 10 Points
iii) Paper with impact factor between 1 and 2 - 15 Points
iv) Paper with impact factor between 2 and 5 - 20 Points
v) Paper with impact factor between 5 and 10 - 25 Points
vi) Paper with impact factor >10 - 30 Points

a) Two authors: 70% of total value of publication for each author.
b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

SUMMARY OF Table 2: Academic/Research Score

Details	Score Obtained	Score Verified	Remark
1			
2 (a+b)			
3 (a+b+c+d)			
4 (a+b+c+d)			
5 (a+b+c)			
6			
Grand Total			

IQAC Co-Ordinator **HOD** **Principal of College**

[P.T.O.]